



**I. STATE / JURISDICTION / U.S. TERRITORY INFORMATION**

*Please indicate the state / jurisdiction / U.S. territory for which you are reporting:*

State / Jurisdiction / U.S. Territory:	Oklahoma
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**II. TAX EXEMPTION OFFERINGS**

*Please indicate which of the following tax exemptions your state / jurisdiction / U.S. territory provides to government customers with centrally billed accounts and/or individually billed accounts as described below. Please also use this section to provide a description of the applicable tax exemptions, pertinent statutes, regulations, court rulings, etc. that pertain to the type of tax exemption.*

*Centrally Billed Accounts (CBAs) are charge card accounts paid directly by the government to the issuing bank. Individually Billed Accounts (IBAs) are charge card accounts paid directly by the cardholder to the issuing bank, but cardholders are reimbursed by the government, as official government expenses.*

Tax Exemption Offerings (Please check all that apply)		Additional Information (Description, pertinent statutes, regulations, etc.)
<b>Sales Tax</b>	<input checked="" type="checkbox"/> Centrally Billed Accounts (CBAs)	
<b>Lodging Tax</b>	<input checked="" type="checkbox"/> Centrally Billed Accounts (CBAs)	County lodging tax only
<b>Hotel Occupancy Tax</b>	<input type="checkbox"/> Centrally Billed Accounts (CBAs)	NA
	<input type="checkbox"/> Individually Billed Accounts (IBAs)	NA
<b>Public Accommodation Tax</b>	<input type="checkbox"/> Centrally Billed Accounts (CBAs)	NA
	<input type="checkbox"/> Individually Billed Accounts (IBAs)	NA
<b>Tourism Tax</b>	<input type="checkbox"/> Centrally Billed Accounts (CBAs)	NA
	<input type="checkbox"/> Individually Billed Accounts (IBAs)	NA
<b>Fleet Tax</b>	<input checked="" type="checkbox"/> Gasoline <input checked="" type="checkbox"/> Diesel Fuel <input checked="" type="checkbox"/> Alternative Fuel	
	<input type="checkbox"/> Maintenance	NA
<b>Other Tax</b>	<input type="checkbox"/> Other: please specify _____ <input type="checkbox"/> CBA <input type="checkbox"/> IBA	NA

### III. TAX EXEMPTION FORMS

As indicated in GSA's letter, we request that the GSA SmartPay® 2 cards' design and structure suffice for tax exemption certification. If this is not possible, please indicate if your state / jurisdiction / U.S. territory requires government customers to complete any documentation in order to receive a tax exemption. Also, please indicate the website address for accessing any required forms; you may also provide the form via an email attachment.

Tax Exempt Documentation		Website Address or Hyperlink:
1	Uniform Sales & Use Tax Certificate – Multijurisdiction (Optional)	<a href="http://www.tax.ok.gov">www.tax.ok.gov</a>
2		
3		

#### IV. TAX RECOVERY PROCEDURES

*Please indicate the procedures that government customers should follow in the event that taxes are charged to official government transactions in error.*

##### **Tax Recovery Procedures:**

Complete Form 13-9. Application For Credit or Refund of State and Local Sales or Use Tax.

#### V. CONTACT INFORMATION

*Please indicate the point-of-contact for follow-up questions related to your tax exemption policies.*

Last Name, First Name:	Morrison, Marc
Name of Agency:	Oklahoma Tax Commission
Office Address (Line 1):	2501 Lincoln Blvd.
Office Address (Line 2):	
City, State Zip:	Oklahoma City, Ok 73194
Phone Number:	405-522-3022
Fax Number:	405-522-0063
Email Address:	mmorrison@tax.ok.gov

**Thank you for your assistance in this important matter!**